

Your New CPA Mobile and CPA Portal Login and Features



(<https://dashboard.nasba.org>)

In September of 2025, NASBA launched the CPA Mobile App to accompany the new CPA Portal system that was launched in August of 2023 for CPA Evolution. The mobile app serves to further assist candidates in their CPA portal journey by placing the CPA Portal in your pocket. The CPA Mobile App and CPA Portal are the same system. There is only one system for CPA Examination candidates to submit their application and access all things CPA Examination related.

Here are some of the changes and features which became available with the launch of the CPA Mobile App.

- Application Process

Consistent with the CPA Portal, the CPA Mobile App allows a candidate to submit their application for the Eligibility Assessment. Candidates must first be found eligible for the CPA Exam **BEFORE** applying for an exam section. Once eligible, candidates can only pay for one exam section per application. You can no longer make payment for multiple sections and receive one NTS with multiple sections.

HINT: The CPA Mobile App and desktop version of the CPA Portal is intuitive and will know if you should be at the Eligibility Assessment Application or Exam Section application stage. If you have not completed an application, the home page will read “resume application”. If you believe there is an error, please reach out to NASBA as we have found issues related to data migration which will require our assistance to resolve.

- Candidate Timeline

The CPA Mobile App provides more intuitive information regarding a candidate’s progression through the application process as well as the examination process than the CPA Portal Desktop version.

A timeline is provided in the form of a status bar that informs the candidate of their progress throughout the initial eligibility application process.

Once eligibility is achieved, the status bar changes to indicate a candidate’s progress throughout the Examination process. The status bar will progress as a candidate passes a section of the examination. It will regress if credit expires.

- Payment & Fees

Application and Exam Section fees can be made on the CPA Mobile App or on the desktop version of the CPA Portal. Candidates can utilize Apple or Google Pay on the CPA Mobile App for payment. The ability to use Apple or Google Pay can also be utilized when making payments for the International Testing Fee or the Guam Administration fee. This feature cannot be utilized on the CPA Portal Desktop version.

- Notice to Schedule

The home page of a candidate's CPA Mobile App will display all Notice to Schedules. The homepage will also display any payment coupons available for an exam section. The CPA Mobile App will send a push notification when your NTS or payments coupon is available.

NOTE: You may notice that your Candidate Exam Section ID is listed on your homepage shortly after applying for an exam section. This can assist when scheduling your exam appointments, but you will still be required to present the NTS (electronic or physical) at the testing center when going to take your exam. You CANNOT schedule your exam appointment once you see this CES ID as Prometric will not have your information. You must wait for the "View NTS" button to be present to schedule your appointment.

- Apple/Google Wallet

Candidates have the option to download an electronic version of the NTS and add the NTS to their mobile wallet. Prometric testing centers will accept the electronic version of the NTS that has been added to a candidate's mobile wallet. If a candidate adds their NTS to their mobile wallet to present at the testing center, there is no need to print a physical copy.

- Scores

Score notices and score forms are also available on the CPA Mobile App. The Mobile App will send a push notification when a score is available to view for a candidate.

Note: CA, IL, MD, and TX candidates must still access scores from the state board's website.

- View Exam Section History

Consistent with the CPA Portal, the CPA Mobile App allows for a candidate to access a history of all exam sections that have been taken as well as the status associated with each section.

- Forms and Documents

The CPA Mobile App provides more visibility into which documents have been received by NASBA for your application. The status of a document automatically begins as "not received". When a document is uploaded by NASBA, the document status changes to "received"; a push notification is also sent regarding the document being received.

For jurisdictions that require supporting documents such as a notary form or a certificate of enrollment, candidates can upload the supporting documents by taking a photo or uploading a photo from their mobile device's photo library.

- Payments and Receipts

The Payments and Receipts option will show receipts for all payments which were made through the new system.

NOTE: Receipts for payments made in the previous system will not be available in the CPA Portal or on the CPA Mobile app. This only reflects receipts created from payments in the new system.

- Biometric Login

The CPA Mobile App offers biometric login options, including Face ID (Apple) and fingerprint authentication (Android), helping reduce password resets and streamline access.

- Updating Candidate Information

Candidate Information can easily be updated via the “My Info” option on the CPA Mobile App or CPA Portal desktop version. Candidates must navigate to “My Info”, click “update my information”, and click the pencil in the top right corner of each section to edit information.

When updating your Name, Date of Birth, or Social Security number you will be required to upload supporting documentation of the change. These updates will be processed within 3 business days. All other updates will happen automatically and will reflect once you click on your home page and refresh.

- Name - Copy of marriage certificate, copy of court documents changing your name, or copy of valid Government Issued ID/Passport
- Social Security Number - Copy of Social Security Card
- Date of Birth - Copy of valid Government Issued ID/Passport

Note: UPDATES TO YOUR NAME MUST BE COMPLETED AT LEAST 10 DAYS BEFORE A SCHEDULED EXAM APPOINTMENT TO ALLOW PROMETRIC TIME TO RECEIVE THE INFORMATION.

ANY CHANGES MADE WITHIN 10 DAYS BEFORE YOUR SCHEDULED APPOINTMENT WILL NOT BE UPDATED IN PROMETRIC’S SYSTEM AND YOUR NAME WILL NOT MATCH THE INFORMATION ON PROMETRIC’S ROSTER.

FAQ's

1) I am trying to apply for the Exam Section, but it requires me to submit an Education Evaluation.

A) This is likely because you have never applied for the CPA examination. Candidates must apply and receive eligibility before applying for an exam section. If you have applied previously and received eligibility, contact CPAExam@nasba.org for assistance.

2) I am trying to apply for the Education Evaluation, but the "Apply for an Evaluation" button is greyed out.

A) This is correct, you are selecting either a Jurisdiction which NASBA does not handle an Education Evaluation for (e.g., Florida), or it is not an active jurisdiction for which we are accepting Educational Evaluations for (e.g., IQEX Australia.)

3) When submitting the Education Evaluation Application and Exam Section Application there is a "Supporting Documentation" section. What do I need to submit?

A) This section will show any required forms AND any additional forms which may be needed for the corresponding application. If you don't know what the form is referring to, you probably do not need to submit it as it probably does not pertain to you. If it's a required form, the CPA Mobile App/CPA Portal will send a notification regarding the missing document. These documents are uploaded by the candidate after submitting the application. Re-examination candidates will not be required to resubmit the documentation you have already submitted with the original application; these are in your original application. You will not be able to see this information on the "Forms and Documents" tab in your CPA Portal as it was not uploaded into the new system.

4) I applied for the exam prior to the launch of the new system and was put at a "Migrate" status. What do I need to do now?

A) We have about 2,700 candidates who fall into this category. There will be manual steps which must be completed by NASBA to get your information migrated into the system correctly before you can complete the process in the new system. Please contact CPAExam@nasba.org for assistance.