Pennsylvania

Moral Character Reference Form

As a first-time applicant, you must submit reference signatures from (3) references, listing name, address, occupation, and length of time they have known you. One reference should be a CPA and two people other than CPA's, all of whom have known you for the past three (3) years and are residents of Pennsylvania. Relatives are not accepted. If any of the three references you provide do not meet one of more of the requirements, please provide a brief explanation of the exception with the reference in the space listed below. *(You may submit three separate forms, each with one reference.)*

Part 1 - To be completed by the candidate:

1. Applicant's Name: _____ _____ _____
   First Name | Middle Name | Last Name

2. Date of Birth: _____
   mm/dd/yyyy

3. National Candidate ID: _____
   On your CPA Portal Homepage, click your name, select My Info, it is listed under the CPA Portal Information.

4. Date of Application: _____
   mm/dd/yyyy

Part 2- Reference Signatures (to be completed by each of the references)

Reference #1: _____ _____ _____
Occupation | Known Applicant Since | Relationship

_____ _____ _____
Name | Address | Telephone #

_____ _____
Signature | Brief explanation if this reference does not meet the criteria listed above

Reference #2: _____ _____ _____
Occupation | Known Applicant Since | Relationship

_____ _____ _____
Print Name | Address | Telephone #

_____ _____
Signature | Brief explanation if this reference does not meet the criteria listed above

Reference #3: _____ _____ _____
Occupation | Known Applicant Since | Relationship

_____ _____ _____
Print Name | Address | Telephone #

_____ _____
Signature | Brief explanation if this reference does not meet the criteria listed above

This form must be uploaded as part of your Education Evaluation Application through your CPA Portal.
(If the form is completed with a seal or embossing, it must be visible on the electronic version to be considered official.)

If you are submitting this form AFTER you have already submitted your online application, you can email the form to:
etranscript@nasba.org