

Michigan

Certificate of Enrollment

If you have not yet met the education requirements for this state but are currently enrolled in an academic program at a U.S. college or university, you may still qualify to sit for the Uniform CPA Examination. All required courses and degrees must be completed no later than 60 days following the date you sit for your first section of the Examination. CPA Examination Services must receive a final official transcript documenting successful completion of the education listed below. Although you may be permitted to submit a new application to retake failed sections or to sit for new sections before your final official transcript has been received, if you pass the examination, your Successful Candidate letter will not be released until your transcript has been received.

Part 1 - To be completed by the candidate:

(After completing Part 1, submit this form to the registrar of the academic institution where your degree is being pursued.):

1. Applicant's Name: _____
First Name
Middle Name
Last Name

2. Date of Birth: _____ mm/dd/yyyy
 3. National Candidate ID: _____
On your CPA Portal Homepage, click your name, select My Info, it is listed under the CPA Portal Information.

4. I understand that I must complete my education within 60 days of the date I sit for my first section of the examination. Failure to meet this deadline will result in my scores (including conditional credit) being voided. I further understand that I will be required to submit a final official transcript documenting successful completion of the courses and/or degree listed below.

 Applicant's Signature Date

5. Name of academic institution: _____

Part 2- To be completed by the registrar of the academic institution:

1. Courses in which the candidate is currently enrolled:

Course Name	Course Number	Number of Number of Credit Hours	Anticipated Completion Date mm/dd/yyyy

2. Degree to be conferred: _____
Type (BS, BA, MBA, etc)
Major
Expected Graduation Date

Seal of Institution	Signature of Dean or Registrar	Title
		Date

This form must be uploaded as part of your Education Evaluation Application through your CPA Portal.
(If the form is completed with a seal or embossing, it must be visible on the electronic version to be considered official.)

If you are submitting this form AFTER you have already submitted your online application, you can email the form to:
etranscript@nasba.org