

**Virginia Board of Accountancy**  
**Request for CPE Credit for Published Article/Book**

*Use A Separate Form for Each Publication*

*Pursuant to Board Regulation 18VAC5-22-90 (F)(5), in order to receive CPE credit for writing material/publications the material must be relevant to providing services to the public or to an employer using the CPA title. The material must be formally reviewed by an independent party and must be published in a book, magazine, or similar publication used by individuals who provide services to the public using the CPA title or to an employer using the CPA title.*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

License# \_\_\_\_\_

**Publication Information**

Requested Number of CPE Credits \_\_\_\_\_

Title: \_\_\_\_\_

Publication Description: \_\_\_\_\_

Date Published: \_\_\_\_\_

**A copy or link to the publication MUST be provided.**

Link: \_\_\_\_\_

Copy attached: \_\_\_\_\_

**Field of Study (Check all that apply)**

Academia \_\_\_\_\_ Professional Journal \_\_\_\_\_

Accounting & Auditing     Economics     Finance     Auditing Governmental     Other

**Preparation Time**

Total Time (hours/minutes minus breaks) Spent Researching \_\_\_\_\_

Total Time (hours/minutes minus breaks) Spent Writing \_\_\_\_\_

Total Time (hours/minutes minus breaks) Spent Editing \_\_\_\_\_

Total time (hours/minutes minus breaks) Spent Performing Final Review \_\_\_\_\_

**Reviewer/Editor Information**

Name of Editor/Reviewer: \_\_\_\_\_

Description of Review Process: \_\_\_\_\_

**Affidavit**

I do solemnly swear or affirm that the information provided is true and correct. I understand that if any information is deemed false or misleading I may be subject to disciplinary action.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date