Tennessee
Notarization and Photo Form

If you are submitting a first-time application for Tennessee, you must complete and submit this form. Your application will not be complete without this form. Your Notice to Schedule cannot be issued until your application is complete.

Part 1 - To be completed by the candidate:

1. Applicant’s Name: _________________________________________________________________________________
   First                                      M. I.                                      Last

2. Date of Birth: _________________________  3. Jurisdiction ID: ____________________________________________
   mm/dd/yyyy                                    Available from your user account at CPA Central after your application has been submitted.

Part 2 - To be completed by the Notary:

State of __________________________________ County of ___________________________________________

On this day, _____________________________________________, before me personally appeared, positively identified to be the person making this CPA Examination application and who, after being duly sworn, deposes and says the statements made therein are true and correct, to the best of his/her knowledge and belief.

Subscribed to and sworn before me this ________________ day of ________________________, 20____.

My commission expires ______________________________

___________________________________________       ____________________________________________
Notary Public                                      Applicant’s Signature

Part 3- Photo:
Using Clear Tape or Glue attach a 2”x 2” photograph taken within the last three months, showing your head and shoulders.

• Sign your name at the bottom of the photograph.
• Print your name on the back of the photograph.
• Do not write across the features of your face on the photograph.

RETURN THIS FORM TO:

CPA Examination Services - TN, P.O. Box 198469, Nashville, TN 37219-8469