

# Ohio

## Certificate of Enrollment

If you have not yet met the education requirements for this state but are currently enrolled in an academic program at a U.S. college or university, you may still qualify to sit for the Uniform CPA Examination. All required courses and degrees must be completed no later than 90 days following the date CPA Examination Services receives your first-time application. In conjunction with your application for the Uniform CPA Examination, this form must be submitted to CPA Examination Services along with an official transcript showing completed education requirements to date. The Board may cancel the CPA Examination Scores of a candidate who fails to submit all final transcripts and applicable supporting documentation within 120 days following the window in which the candidate completed the education requirements. Although you may be permitted to submit a new application to retake failed sections or to sit for new sections before your final official transcript has been received, if you pass the examination, your Successful Candidate letter will not be released until your transcript has been received.

Note: A candidate who takes the CPA Examination with fewer than 150 college semester credits will be subject to two years of accounting experience as defined in section 4701.06 of the Revised Code.

### Part 1 - To be completed by the candidate:

(After completing Part 1, submit this form to the registrar of the academic institution where your degree is being pursued.):

1. Applicant's Name: \_\_\_\_\_  
First M. I. Last

2. Date of Birth: \_\_\_\_\_ 3. Jurisdiction ID: \_\_\_\_\_  
mm/dd/yyyy Available from your user account at CPA Central after your application has been submitted.

4. Date of Application: \_\_\_\_\_

5. Sections to be taken within 90 days:  AUD  BEC  FAR  REG

6. Time period in which you plan to complete your first section: \_\_\_\_\_

7. I understand that I must complete my education no later than 90 days following the date CPA Examination Services receives my first-time application. Failure to meet this deadline will result in my scores (including conditional credit) being voided. I further understand that I will be required to submit a final official transcript documenting successful completion of the courses and/or degree listed below. I understand the Board may cancel my scores if I fail to submit my final transcripts and applicable supporting documentation within 120 days following the window in which I complete the education requirements.

\_\_\_\_\_  
Date Applicant's Signature

8. Name of academic institution: \_\_\_\_\_

Part 2- To be completed and mailed by the registrar of the academic institution:

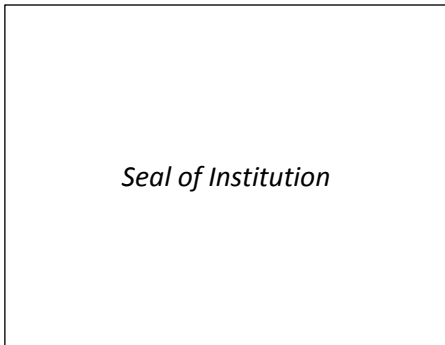
1. Courses which will be completed within 90 days:

Course Name	Course Number	Number of Credit Hours	Anticipated Completion Date mm/dd/yyyy

2. Degree

To be conferred: \_\_\_\_\_  
Type (BS, BA, MBA, etc) Major Expected Graduation Date

The student is not currently enrolled in a degree program



\_\_\_\_\_  
Signature of Dean or Registrar

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

RETURN THIS FORM TO: CPA Examination Services - OH  
P.O. Box 198469  
Nashville, TN 37219-8469

FAX: 615-880-4290  
Email: [cpaes-oh@nasba.org](mailto:cpaes-oh@nasba.org)