

## Puerto Rico Board of Accountancy

### License/Ceremony Procedure

#### Apply Online

Go to: <http://www.nasba.org/licensure/nasbalicensing/puerto-rico/> to view requirements then go to <https://mycpalicense.org> to apply for a license.

Once you receive the license number from NASBA, proceed to purchase your stamp from an office supply store.

#### Stamp Requirements:

- Stamp must include:
  - “Your Name”
  - “Contador Publico Autorizado, Puerto Rico”
  - “Licencia Num.     \_” (license number issued by NASBA)

#### The stamp CANNOT include:

- Seal of the Department of State;
- Seal of the Colegio de CPA;
- Logos, flags, maps, or design of any kind

Once the stamp has been purchased, proceed to register your stamp and signature by visiting <http://nasbastore.org>. Click on PR Board of Accountancy Stamp and Signature Registration to place your order.

See schedule below for the ceremony date and deadline to register your stamp.

***Note: a) candidates who do not comply with the deadlines for orientation and application submission dates below will not be permitted to attend the Certificate Ceremony. B) candidates who do not comply with the deadline for Stamp & Signature registration dates will not be sold stamps and/or log book by the PR CPA Society.***

Ceremony Dates	Stamp & Signature Registration Dates	Colegio de CPA Orientation Dates	Application Submission Deadline
February 3, 2017	January 27, 2017	January 20, 2017	January 19, 2017
May 5, 2017	April 28, 2017	April 21, 2017	April 20, 2017
September 15, 2017	September 8, 2017	September 8, 2017	September 1, 2017
November 3, 2017	October 27, 2017	October 20, 2017	October 19, 2017