

COLORADO

INFORMATION FOR PRE-EVALUATION

The Colorado State Board of Accountancy (Board) has engaged Compliance Services (a division of the National Association of State Boards of Accountancy) for application processing, credential evaluation, examination administration, and grade reporting. Please read this information before completing the application form.

PURPOSE

A pre-evaluation will identify academic deficiencies in a candidate's education prior to submitting an initial application for CPA Licensing in Colorado. Pre-evaluations are advisory in nature and are not a final determination of eligibility.

A pre-evaluation allows a candidate to correct academic deficiencies prior to submitting an initial application for the Licensing.

Pre-evaluations are valid only for the current requirements, and for the State of Colorado. Should the requirements change prior to final application and acceptance, the pre-evaluation will be considered null and void. Pre-evaluations are based solely on the information provided by the candidate. Should the information prove to be inaccurate in any way, the pre-evaluation will not be considered valid.

Completed pre-evaluation applications and all required materials must be submitted to Compliance Services.

Applicants may download the Pre-evaluation application materials at www.nasbatools.org.

APPLICATION FEES

Pre-evaluation application: \$50

All fees must be in U.S. dollars. Certified Checks or money orders must be drawn on a U.S. bank and made payable to Compliance Services.

Application fees are **NON-REFUNDABLE**. Fees paid for pre-evaluation do not apply or carry over to Colorado Initial Application for Colorado Licensure.

EDUCATION REQUIREMENTS FOR COLORADO LICENSURE

Applicants must have earned a baccalaureate degree and completed all required courses at academic institutions accredited by one of the six U.S. regional accrediting bodies.

Rule 2.4 Requirements (Qualifying under Education and Experience)

a bachelor's degree;

24 semester hours in accounting;

3 semester hours in audit;

21 semester hours in general business subjects, with no more than 6 hours in any subject;

All applicants residing inside the United States or relocating to the United States must complete an Affidavit of Eligibility to determine legal presence in the United States;

NOTICE: 12 months of full-time work experience in public accounting or the equivalent **must be fulfilled prior to applying for licensure**. The experience must include 1800 hours of qualifying experience under the supervision of an active CPA in good standing or a Chartered Accountant in good standing. The experience must be obtained five years before or after passing the exam; and pass the AICPA ethics exam

Rule 2.5 Requirements (Qualifying under Education in Lieu of Experience)

a Masters degree, doctoral degree, or a bachelor's degree with 30 additional hours;

39 semester hours in accounting;

6 semester hours in audit;

36 semester hours in general business subjects, with no more than 9 hours in any subject; and

All applicants residing inside the United States or relocating to the United States must complete an Affidavit of Eligibility to determine legal presence in the United States;

NOTICE: Experience is not required when applying under Rule 2.5.

LETTER OF DETERMINATION

A letter of determination will be mailed to pre-evaluation applicants approximately two to four weeks after receipt of the pre-evaluation application.

MATERIALS TO BE SUBMITTED

Pre-evaluation applicants must submit to Compliance Services:

1. Completed, signed pre-evaluation application;
2. Fee payable to Compliance Services; (All fees must be U.S. dollars. Certified checks or money orders must be drawn on a U.S. bank)
3. Official transcript(s) and/or foreign credential evaluations (copies are not acceptable).*

ALL DOCUMENTS MUST BE ADDRESSED TO THE COMPLIANCE SERVICES DEPARTMENT.

***PLEASE NOTE:** Compliance Services does not evaluate foreign transcripts. If you have earned academic credit outside the U.S., you must submit all foreign transcripts to a foreign credential evaluation service such as the Foreign Academic Credentials Service, Educational Credential Evaluators, Inc., or any other member organization of NACES (National Association of Credential Evaluation Services, Inc.) Candidates should obtain the form to request this service from the evaluation service.

Compliance Services staff is available by telephone Monday through Friday, between 8:00 a.m. and 4:30 p.m. Central time.

Compliance Services Department
Attn: Pre-Evaluation
150 Fourth Avenue N., Suite 700
Nashville, TN
37219-8469

(866) 350-0017 (615) 880-4250
fax (615)880-4292
www.nasbatools.com
colicense@nasba.org

APPLICATION FOR PRE-EVALUATION

Please read and complete both sides of this form. Record the information requested in ink or typewriter. Where boxes are provided, print one letter or digit in each box; make a check mark where appropriate; leave an empty space between words; omit punctuation; abbreviate as necessary.

Please enter examination jurisdiction. _____

Please enter examination date. _____

1. NAME

FIRST MIDDLE LAST

MAIDEN/PREVIOUS SUFFIX Title (check one) Mr. Ms. Mrs. Miss

2. RESIDENCE ADDRESS AND TELEPHONE

ADDRESS

ADDRESS

CITY STATE ZIP CODE FOREIGN POSTAL CODE

AREA CODE TELEPHONE NUMBER FAX NUMBER

E-MAIL ADDRESS

3. Please indicate if you are applying as a: A. CPA Examination Candidate (will be applying as a Colorado initial candidate)
 B. Colorado Licensure (candidate has previously passed the CPA Examination)

EDUCATION (For the purpose of pre-evaluation, copies of transcripts/foreign evaluations are acceptable.)

Please review the following options and check the appropriate box.

4. My education is complete. My education is still in progress. (You must provide documentation of the courses in which you are currently enrolled and indicate the date the courses will be completed.)

5. A. Education completed from academic institutions outside of the United States. (forward official copy of foreign evaluation)*
B. Education completed from academic institutions inside the United States. (forward official copy of all transcripts)
C. Education completed from foreign and U.S. academic institutions. (forward official copy of foreign evaluation and all U.S. transcripts)
D. I am a Chartered Accountant. (forward copy of membership certificate)

***PLEASE NOTE:** CPA Examination Services does not evaluate foreign transcripts. If you have earned academic credit outside the U.S., you must submit all foreign transcripts to a foreign credential evaluation service.

6. AFFIDAVIT

I understand that a pre-evaluation is advisory in nature, and is not a final declaration of eligibility for the Uniform CPA Examination. Further, I understand that the pre-evaluation is valid only for the examination date and jurisdiction indicated above. Finally, I acknowledge the final eligibility will only be determined after I have applied for the examination, and have provided evidence of educational qualifications as specified in the Colorado "Information for Applicants of the Uniform CPA Examination."

Signature

Date

All documents should be addressed to: Compliance Services
Attn: CO/Pre-Eval
150 Fouth Avenue N. , Suite 700
Nashville, TN 37219